



EU4BCC: CONNECTING COMPANIES

PRIVACY POLICY

**Compliance with the General Data Protection Regulation (GDPR) EU 2016/679
and in accordance with the data protection authorities in BELGIUM, ITALY, SPAIN,
MOLDOVA, GREECE, UKRAINE, AZERBAIJAN, ESTONIA, LITHUANIA,
GEORGIA, ARMENIA**

BACKGROUND INFORMATION

EU4Business: Connecting companies is a project funded under the EU4Business initiative in the framework of the Eastern Partnership (EaP) launched by the European Union in 2009.

EU4Business: Connecting Companies is implemented by the consortium members:

i) EUROCHAMBRES (coordinator of the project) - BE ii), Union of Hellenic Chambers – Greece, iii) Official Chamber of Commerce, Industry and Shipping Seville – Spain, iv) Ukrainian Chambers of Commerce and Industry, v) Republic of Azerbaijan Chamber of Commerce and Industry, vi) Chamber of Commerce of Pordenone -Udine, vii) Camara Oficial de Comercio, Industria, Servicios y Navegacion de Espana, viii) Chamber of Commerce and Industry of the Republic of Moldova, ix) Belarusian Chamber of Commerce and Industry, x) Siauliai Chamber of Commerce, Industry and Crafts, xi) Chamber of Commerce and Industry of the Republic of Armenia, xii) Vilnius Chamber of Commerce, Industry and Crafts, xiii) Estonian Chamber of Commerce and Industry, xiv) Georgian Chamber of Commerce and Industry, xv) Unioncamere Piemonte – IT, xvi) Kaunas Chamber of Commerce, Industry and Crafts, xvii) Chamber of Commerce and Industry of Yerevan, xviii) Chernihiv Regional Chamber of Commerce and Industry.

EU4Business: Connecting Companies aims to support sustainable economic development and job creation in the EaP countries by helping SMEs grow – especially by promoting increased trade, encouraging inward investment and fostering business links with companies in the EU.

EU4Business: Connecting Companies' activities are organised on a sectoral basis. This allows a more strategic approach, targeting the specific needs and opportunities of each sector, and allow for the creation of alliances between EU and EaP businesses on a sectoral – and therefore more specific – basis.

The selected sectors are the following:

- **Bio/organic Food**
- **Wine**
- **Tourism**
- **Textiles**
- **Creative Industries**

To achieve its target, EU4BCC will rely on two bodies:

- One body in charge of the elaboration of a long-term strategy to promote investment, trade relations and business cooperation between the two regions. It is composed of two sectorial experts per sector which together form the Board of Sectorial experts (BSE),



- One body composed of a maximum of 4 Chambers (CCIs), at least one of which coming from an EaP country in charge of the implementation of the BSE recommendations through supporting study visits, twinings, and B2B matchings.

These Bodies will be under the supervision of the Project Advisory Board composed of senior representatives from EUROCHAMBRES, DG NEAR and GROW of the European Commission, International Trade Council (ITC) and OECD.

In this context EU4Business: Connecting Companies will have to collect and process personal data of persons involved in these activities.

EU4BUSINESS: Connecting Companies DATA PROTECTION POLICY

EU4Business: Connecting Companies Data Protection Policy (privacy policy) is governed by the Belgian Law of 8 December 1992 on the protection of privacy with regard to the processing of personal data and by the European Regulation (EU) 2016/679 of 27 April 2016 (https://ec.europa.eu/info/law/law-topic/data-protection/eu-data-protection-rules_en) on the protection of individuals with regard to the processing of the personal data and the free movement of such data and repealing Directive 95/46 / EC. in Belgium, Italy and Spain by the General Data Protection Regulation(GDPR) EU 2016/679.

Useful definitions :

Personal data: personal data is any information that relates to an identified or identifiable living individual. Different pieces of information, which collected together can lead to the identification of a particular person, also constitute personal data.

The GDPR protects personal data regardless of the technology used for processing that data

Examples of personal data i.e. :

- a name and surname;
- a home address;
- an email address such as name.surname@company.com;
- an identification card number;
- location data (for example the location data function on a mobile phone);
- an Internet Protocol (IP) address;
- a cookie ;

Processing: Processing covers a wide range of operations performed on personal data, including by manual or automated means. It includes the collection, recording, organisation, structuring, storage, adaptation or alteration, retrieval, consultation, use, disclosure by transmission, dissemination or otherwise making available, alignment or combination, restriction, erasure or destruction of personal data.

Examples of processing include:

- staff management and payroll administration;
- access to/consultation of a contacts database containing personal data;
- sending promotional emails;
- shredding documents containing personal data;
- posting/putting a photo of a person on a website;



- storing IP addresses or MAC addresses;
- video recording (CCTV).

Cookies: Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information, when an individual visits a website.

Individuals' approval for the collect and process of personal data will be required for:

- the management and implementation of EU4Business: Connecting Companies
- the participation of members,
- visiting EU4Business: Connecting Companies website, downloading documents from the website
- subscribing to newsletters, publications or any other documents
- registering and participating in open space sessions, B2B matchings, Twinings, Study Visits, conferences, training courses whether online or physical meetings.

Individuals' rights are the following:

- Right to access and request a copy of their personal data
- Right to rectification and request to correct any information
- Right to erasure and request the deletion of data
- Right to object to processing data
- Right to data portability that is to request the transfer your data to another organisation
- Right to lodge a complaint with the Data Protection Authority (see Annex 1)

How EU4Business: Connecting Companies will use cookies: to collect information from the individual to keep him/her signed in and understand how he/her uses the website.

What kind of cookies do we use?

EU4Business: Connecting Companies website uses functionality cookies: to recognize the individual and remember the previously selected preferences. These could include what language you prefer and the location you are in.

How to manage cookies?

Individual can set his/her browser not to accept cookies, and EU4Business: Connecting Companies website will inform you how to remove cookies from your browser, in a few cases some of the website features may not function as a result.

Commitment of the Members of the Consortium:

The members of the consortium undertake that :

- personal data will be collected and processed in a lawful and transparent manner, ('lawfulness, fairness and transparency');
- the collect and process of personal data is needed in view of the specific purposes of the project (purpose limitation)
- only the personal data that is necessary to fulfil that purpose will be collected and processed ('data minimisation');



- they will install appropriate technical and organisational safeguards that ensure the security of the personal data, including protection against unauthorised or unlawful processing and against accidental loss, destruction or damage, using appropriate technology (‘integrity and confidentiality’)

Update of EU4Business: Connecting Companies privacy policy

EU4Business: Connecting Companies keeps its privacy policy under regular review and places any updates on the project website.

How to contact us

If you have any question about EU4Business: Connecting Companies’ privacy policy, the data the members of the consortium hold, or if an individual would like to exercise their data protection rights, please do not hesitate to send your request to the relevant organisation at the email address indicated below:

- i) EUROCHAMBRES (coordinator)- BE
Email: privacy@eurochambres.eu
Website: <https://www.eurochambres.eu/>
- ii) Union of Hellenic Chambers – Greece
Email
Website: <https://www.uhc.gr/>
- iii) Official Chamber of Commerce, Industry and Shipping Seville – Spain
Email
Website: <https://www.sevilleareachamberofcommerce.com/>
- iv) Ukrainian Chambers of Commerce and Industry,
Email :
Website: <https://ucci.org.ua/>
- v) Republic of Azerbaijan Chamber of Commerce and Industry,
Email
Website: <http://www.chamber.az/>
- vi) Chamber of Commerce of Pordenone -Udine,
Email :
Website : <https://www.pnud.camcom.it/>
- vii) Camara Oficial de Comercio, Industria, Servicios y Navegacion de Espana,
Email
Website : <https://www.camara.es/en>
- viii) Chamber of Commerce and Industry of the Republic of Moldova
Email :
Website: <https://chamber.md/>
- ix) Belarusian Chamber of Commerce and Industry,
Email :
Website: <https://www.cci.by/>
- x) Siauliai Chamber of Commerce, Industry and Crafts,
Website: <https://www.rumai.lt/eng>



- xi)** Chamber of Commerce and Industry of the Republic of Armenia,
Email
Website: <http://armcci.am/>
- xii)** Vilnius Chamber of Commerce, Industry and Crafts,
Email :
Website: <https://www.cci.lt/en/home/>
- xiii)** Estonian Chamber of Commerce and Industry,
Email :
Website: <https://www.koda.ee/>
- xiv)** Georgian Chamber of Commerce and Industry,
Email :
Website: <http://www.gcci.ge/>
- xv)** Unioncamere Piemonte – IT.
Email :
Website: <https://www.unioncamere.gov.it/>
- xvi)** Kaunas Chamber of Commerce, Industry and Crafts
Email :
Website: <https://chamber.lt/en/>
- xvii)** Chamber of Commerce and Industry of Yerevan
Email :
Website: <http://yercci.am/?lang=hy>
- xviii)** Chernihiv Regional Chamber of Commerce and Industry
Email :
Website: <https://chamber.cn.ua/en/>



DATA PROTECTION AUTHORITIES
in
BELGIUM, ITALY, SPAIN, MOLDOVA, GREECE, UKRAINE, AZERBAIJAN,
ESTONIA, LITHUANIA, GEORGIA, ARMENIA

Belgium

Autorité de la protection des données - Gegevensbeschermingsautoriteit (APD-GBA)

Rue de la Presse 35 – Drukpersstraat 35

1000 Bruxelles - Brussel

Tel. +32 2 274 48 00

Fax +32 2 274 48 35

email: contact@apd-gba.be

Website: <https://www.autoriteprotectiondonnees.be/> - <https://www.gegevensbeschermingsautoriteit.be/>

Italy

Garante per la protezione dei dati personali

Piazza di Monte Citorio, 121

00186 Roma

Tel. +39 06 69677 1

Fax +39 06 69677 3785

email: garante@garanteprivacy.it

Website: <http://www.garanteprivacy.it/>

Member: Mr Antonello SORO, President of Garante per la protezione dei dati personali

Spain

Agencia Española de Protección de Datos (AEPD)

C/Jorge Juan, 6

28001 Madrid

Tel. +34 91 266 3517

Fax +34 91 455 5699

email: internacional@aepd.es

Website: <https://www.aepd.es/>

Member : Ms María del Mar España Martí, Director of the Spanish Data Protection Agency

Moldova

Centrul National Pentru Protectia Datelor cu Caracter Personal

République de Moldova, MD-2004, Chisinau, 48, Serghei Lazo Str

Email : centru@datepersonale.md

Tel.+ 373 (0) 22 820 801

Website <https://datepersonale.md/en/>

Greece

Hellenic Data Protection Authority (HDPA)

3, Leof Kifisias 1, Athens 115 23

Greece

Tel : + 30 21 0647 5600



Website :

https://www.dpa.gr/portal/page?_pageid=33,40911&_dad=portal&_schema=PORTAL

Ukraine

Secretariat of the Ukrainian Parliament Commissioner
for Human Rights 21/8, Instytutska street,
01008, Kyiv Ukraine
Tel: +38 044 253-40-58
Fax: +38 044 226-34-27
E-mail: hotline@ombudsman.gov.ua
Website: <http://ombudsman.gov.ua/>

Azerbaijan

The Ministry of Transport, Communication and High Technologies of the Republic of
Azerbaijan
Baku city, 77, Zarifa Aliyeva Str.
Tel: +994 (012) 498-79-12
E-mail: mincom@mincom.gov.az
Website: <https://mincom.gov.az/en/>

Belarus – n.a.

Estonia

Republic of Estonia Data Protection Inspectorate
L. Sapiegos str. 17 (Left hand entrance)
LT-10312 Vilnius
Tel: +370 5 271 2804
Email: info@aki.ee
Website: <https://www.aki.ee/en>

Lithuania

State Data Protection Inspectorate
39 Tatari Street, 10134 Tallinn
Estonia
Tel: +372 627 4135
Email: ada@ada.lt
Website: <https://vdai.lrv.lt/en/>

Georgia

Office of the Personal Data Protection Inspector
7, Vachnadze Str. 0105
Tbilisi, Georgia
Tel: +995 32 242 1000
Email: office@stateinspector.ge
Website: <https://personaldata.ge/en>

Armenia

Ministry of Justice of the Republic of Armenia
Personal Data Protection Agency
Tel: +37410 59 41 95



Email: hayrapetyan.gevorg@moj.am ;
armenianpdpa@gmail.com
Website: <http://www.moj.am/en/structures/view/structure/32>
